

**Ethel Everhard Memorial Library Board of Trustees**  
**April 11, 2016 6:45P.M. Library**

**Presiding Officer:** President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

**Roll:** Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Karen Robotka, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance.

**Agenda:** Christensen moved to approve the agenda for April 11, 2016 Board Meeting, second by Dethlefsen.  
**MC 5-0**

**Minutes:** Christensen moved to approve minutes of March 14, 2016 regular Library Board meeting as written. Second by Dethlefsen. **MC 4-0-1** abstained.

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Christensen moved to approve payment of Monthly Bills for April 2016. Second by Dethlefsen.

Roll Call Vote: Kittleson – yes; Robotka - yes; Adkins - yes; Christensen-yes; Dethlefsen - yes. **MC 5 yes and 0 no.**

2. Income and Expense reports presented.

**Director's Report**

1. Monthly Statistics March 2016: Circulation - 4412; eCirculation – 135; Patrons - 2709; New Cards - 14; Computer Hours - 199; Computer Users - 297; Wireless Devices - unavailable; Wireless Hours - unavailable; Website Visits - 1063; Website Pageviews - 1964.

2. 4K & 4<sup>th</sup> grade reading buddies and a 5<sup>th</sup> grade class will be visiting the library.

3. Celebrating National Library Week.

4. New credit card reader is easy to use.

5. Aaron reported on a complaint about the men's bathroom not being ADA compliant for wheelchair bound patron. Looking into suggestion to make bathrooms ADA compliant by changing bathrooms to single occupancy bathrooms. Adding door locks will allow us to remove the privacy walls. Also discussed painting, new toilets, changing table, flusher on the urinal and lowering paper towel dispenser. Aaron will get estimates on updating bathrooms with things necessary to bring into ADA compliance and bring to May meeting.

**Friends of the Library:**

1. February Book & Bake Sale raised over \$1,100.

2. Book & Bake Sale is June 11-13 during Dairylicious Days. Setting up earlier than last time so they can do a better job of sorting. Also holding a plant sale at the same time.

3. Friends members have volunteered to do the library gardens.

4. Next meeting is April 26<sup>th</sup>.

**Unfinished Business:**

1. Discussed the Strategic Plan Draft. Suggestions were made and draft was revised. Aaron will bring the final draft to future meeting for board approval.

**New Business:** None

**Adjourn:** Christensen made a motion made to adjourn Second by Robotka. **MC- 5-0**

Next meeting, May 9, 2016. **New Business:** at 6:45pm

Minutes recorded by Pat Adkins