

Ethel Everhard Memorial Library Board of Trustees

April 8, 2019, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: Trustees: Lee Ann Kittleson, Mary Bergs, Bruce Dethlefsen, Nancy Nelson, Karen Robotka and Library Director, Aaron Raschke in attendance.

Agenda: Robotka moved to approve Agenda for April 8, 2019 Board Meeting. Bergs seconded. **MC — 5 yes, 0 no**

Minutes: Dethlefsen moved to approve Minutes from March 11, 2019 Board Meeting. Robotka seconded. **MC — 5 yes, 0 no**

Public Comments: None.

Reports:

Financial Report:

1. March 2019 monthly Income and Expense Reports were presented and discussed.
2. Dethlefsen moved to approve the payment of Monthly Bills for April 2019. Robotka seconded.

MC— 5 yes, 0 no

Roll Call Vote: Bergs — yes; Dethlefsen — yes; Kittleson — yes; Nelson — yes; Robotka — yes.

Director's Report:

1. Monthly Statistics for March 2019: Circulation 3833; eCirculation – 231; Patrons – 2615; New Cards – 9; Computer Hours – 120; Computer Users – 189; Wireless Devices – 168; Wireless Data (GB) – 116; Website Visits – 1069; Website Pageviews – 1992.
2. Reviewed the Calendar of Events for April 2019 —
 - a. Aaron will attend the CCBC event (Continuing Education) in Appleton. This event presents an extensive review of children's literature.
3. ILS Merger Update — The update will combine Nicolet, OWLS and Winnefox library systems. Final discussions in process with a decision to be made at the end of May.
 - a. Current software system could potentially remain in place.
4. Handout information was provided on Winnefox Library Systems 2019 Workshops for Trustees.
5. The Friends of the Library Book and Bake Sale in March netted \$1,202.33 profit.
6. The Friends of the Library Plant Sale will be held May 9-11.
7. Storytime will continue as scheduled.

Unfinished Business: The Copier, Printer, and Fax Use Policy amendment was presented. Dethlefsen moved to approve Draft #2 of The Copier, Printer, and Fax Use Policy amendment. Robotka seconded. **MC — 5 yes, 0 no**

New Business:

1. After a brief discussion, Dethlefsen moved to bill Green Lake and Waushara Counties for Cross-County Borrowing per Act 420. Robotka seconded.

Adjourn: Nelson moved to adjourn. Robotka seconded. **MC— 5 yes, 0 no**

Minutes recorded by Nancy Nelson