

Ethel Everhard Memorial Library Board of Trustees
February 8, 2016 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Karen Robotka, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance.

Agenda: Christensen moved to approve the agenda for February 8, 2016 Board Meeting, second by Dethlefsen. **MC 5-0**

Minutes: Robotka moved to approve minutes of January 11, 2016 regular Library Board meeting as written. Second by Christensen. **MC 5-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for February 2016 including the WE Energies bill when it arrives. Second by Robotka.. Roll Call Vote: Kittleson – yes; Robotka - yes; Adkins - yes; Christensen-yes; Dethlefsen - yes. **MC 5 yes and 0 no.**

2. Income and Expense reports presented. December 2015, final reports for 2015, and January 2016 were discussed.

Director's Report

1. Monthly Statistics January 2016: Circulation - 4075; eCirculation – 186; Patrons - 2539; New Cards -5; Computer Hours - 172; Computer Hours – 172; Computer Users - 281; Wireless Devices - 205; Wireless Hours - 13; Website Visits - NA; Website Pageviews - NA.

2. Dr. Seuss Birthday Party to be held March 2nd at 6pm. Girl Scouts will read Dr. Seuss Books. Friends of the Library will serve ice cream and each child will get a free book of their choice. Plan to have bilingual reader and a signer for the deaf.

Friends of the Library:

1. Book & Bake Sale display is set up at BMO Bank. There are books for sale at the display.

2. Need more members for the Friends group. Planning a poster to be displayed around town and a Friends Facebook page to get more attention for the group and hopefully more active members.

3. There is no February Meeting. Next meeting is March 22.

Unfinished Business - None

New Business

1. Dethlefsen moved to approve the Ethel Everhard Memorial Library Records Retention Policy introduced at our January meeting. Robotka seconds. **MC 5-0**

2. As part of the 2015 Annual Report, Dethlefsen moved that we, the Ethel Everhard

Memorial Library Board of Trustees hereby states that in 2015, the Winnefox Library System did provide effective leadership and adequately met the needs of the library. Second by Christensen. **MC 5-0.**

Robotka made a motion made to adjourn Second by Kittleson. **MC 5-0**

Next meeting, March 14, 2016. New Business: at 6:45pm

Minutes recorded by Pat Adkins.