

Ethel Everhard Memorial Library Board of Trustees
February 13, 2017 6:45P.M. Library

Presiding Officer: Vice President, Karen Robotka , called the meeting to order at 6:45PM.

Roll: Trustees: Karen Robotka, Karen Christensen, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance. Pat Adkins and LeeAnn Kittleson absent.

Agenda: Dethlefsen moved to approve the agenda for February 13, 2017 Board Meeting, second by Christensen. **MC 3-0**

Minutes: Christensen moved to approve minutes of January 9, 2017 regular Library Board meeting. Dethlefsen seconds. **MC 3-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for February 2017. Second by Dethlefsen. Roll Call Vote: Robotka – yes; Christensen - yes; Dethlefsen - yes. **MC 3 yes and 0 no.**

2. Income and Expense reports presented and discussed.

Director's Report

1. Monthly Statistics : Circulation - 3941; eCirculation – 136; Patrons - 2196; New Cards - 4; Computer Hours - 152; Computer Users - 217; Wireless Devices - n/a; Wireless Hours - n/a; Website Visits - 1059; Website Pageviews - 1906.

2. Tablet/ Smartphone classes are going great and people seem to be learning a lot about basic functions. Twenty patrons signed up for either one of the three classes or 1-on-1 sessions. The last classes will be next Monday.

3. A Dr. Seuss Birthday Party and Elementary Art Show is scheduled at the library for Wednesday, March 1st at 4pm.

Friends of the Library:

1. The February Book & Bake Sale will be held this Thursday (9-5), Friday (9-5), and Saturday (9-12). The Friends are still looking for volunteers for setting up the book sale and for making baked goods.

Unfinished Business:

1. Dethlefsen moved to amend the Inclement Weather Policy, now named the Emergency Closing Policy, as presented. Second by Christensen. **MC - 3-0.**

New Business

1. As part of the 2016 Annual Report, Dethlefsen moved that we, the Ethel Everhard Memorial Library Board of Trustees hereby states that in 2016, the Winnefox Library System did provide effective leadership and adequately met the needs of the library. Second by Robotka. **MC 3-0.**

2. Christensen moved to transfer \$6,202.27 from the BMO checking account to the Village Government Pool Account to cover 2nd half of 2016 expenses. Second by Dethlefsen. **MC 3-0.**

3. Christensen moved to go to closed session* to discuss staff evaluation.

**WI Statute §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Robotka seconded. **MC- 3-0**

2. Christensen moved to come out of closed session. Dethlefsen seconded. **MC- 3-0**

Dethlefsen made a motion made to adjourn.

Next meeting, March 13, 2017. New Business: at 6:45 pm.

Minutes recorded by Aaron Raschke.