

Ethel Everhard Memorial Library Board of Trustees

February 12, 2018, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: Trustees: Mary Bergs, LeeAnn Kittleson, Nancy Nelson, Karen Robotka and Library Director Aaron Raschke in attendance; Bruce Dethlefsen absent.

Agenda: Robotka moved to approve the Agenda for the February 12, 2018 board meeting. Nelson seconded. **MC — 4 yes, 0 no**

Minutes: Kittleson moved to table the Minutes from the January 8, 2018 board meeting until the March board meeting. Robotka seconded. **MC— 4 yes, 0 no**

Public Comments: None.

Reports:

Financial Report:

1. Robotka moved to approve the payment of Monthly Bills for February 2018. Bergs seconded.
MC— 4 yes, 0 no

Roll Call Vote: Bergs – yes; Kittleson – yes; Nelson – yes; Robotka – yes

2. 2017 Annual Income and Expense reports presented and discussed.

3. January 2018 Income and Expense reports presented and discussed.

Director's Report

1. Monthly Statistics for January: Circulation –4182; eCirculation –207; Patrons — 2152; New Cards – 10; omputer Hours 164; Computer Users –226; Wireless Devices – 346; Wireless Sessions – 1628; Website Visits – 1038; Website Pageviews – 1822.

2. Tablet Classes offered were well attended and well received.

3. The new library assistants, Susan & Tara, have started.

4. The Book & Bake Sale, hosted by the Friends of the Library was very successful (net \$1207.50).

5. The Blind Date with a Book event is popular.

6. There were recent computer network updates to enhance security.

7. A Dr. Seuss Birthday Party & Kids Art Show is planned for March 6th.

8. The Friends of the Library purchased a used electric stove for the meeting room to replace the nonfunctioning unit.

9. Aaron is on the Committee for OWLSnet merger discussions and presented info on the potential merger with OWLSnet which would result in expanded library services.

10. Aaron is also on the Winnefox Technology Executive Council (WTEC) Committee.

11. We will be asking the County to provide representation on our Library Board.

New Business:

1. The 2017 Annual Report was reviewed.

2. 2018 Library Employee Review: Robotka moved to go into closed session. Nelson seconded.

MC— 4 yes, 0 no

WI Statute 19.84(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

3. Motion to move out of closed session by Nelson. Kittleson seconded. **MC— 4 yes, 0 no**

Adjourn:

Nelson made a motion made to adjourn. Bergs seconded. **MC — 4 yes, 0 no**

Next meeting will be held March 12, 2018

Minutes recorded by Nancy Nelson