

Ethel Everhard Memorial Library Board of Trustees
January 9, 2017 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Christensen, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance. Pat Adkins and Karen Robotka absent.

Agenda: Dethlefsen moved to approve the agenda for January 9, 2017 Board Meeting, second by Christensen. **MC 3-0**

Minutes: Christensen moved to approve minutes of December 12, 2016 regular Library Board meeting. Dethlefsen seconds. **MC 3-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills and WE Energies for January 2017. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Christensen - yes; Dethlefsen - yes. **MC 3 yes and 0 no.**

2. Income and Expense reports presented and discussed.

Director's Report

1. Monthly Statistics : Circulation - 3887; eCirculation – 144; Patrons - 1976; New Cards - 4; Computer Hours - 165; Computer Users - 234; Wireless Devices - 273; Wireless Hours - 23; Website Visits - 902; Website Pageviews - 1598.

2. Tablet/ Smartphone classes will be offered to the public in January. There will be a series of three classes. So far fifteen people have already signed up for the classes that start next Monday.

3. The Winnefox Annual Director's meeting will be held next Tuesday in Ripon. Any changes for Winnefox in 2017 will be decided at the meeting.

Friends of the Library:

1. There will be a meeting on January 24th to plan the Friends February Book & Bake Sale.

Unfinished Business:

1. The amended Inclement Weather Policy, now named the Emergency Closing Policy, was presented with several changes within the policy. The policy was reviewed and will be presented for a vote to officially amend the policy at the library's next board meeting.

New Business

1. A year-by-year breakdown of the performance of the J. Fiar Trust Fund was presented to the Library Board.

Dethlefsen made a motion made to adjourn.

Next meeting, February 13, 2017. **New Business:** at 6:45 pm.

Minutes recorded by Aaron Raschke.