

Ethel Everhard Memorial Library Board of Trustees
July 11, 2016 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Christensen, Karen Robotka, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance. Pat Adkins was absent.

Agenda: Robotka moved to approve the agenda for the July 11, 2016 Board Meeting, second by Christensen. **MC 4-0.**

Minutes: Christensen moved to approve the minutes of the June 13, 2016 regular Library Board meeting as written. Second by Dethlefsen. **MC 4-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for July 2016. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Robotka - yes; Christensen-yes; Dethlefsen - yes. **MC 4 yes and 0 no.**
2. Income and Expense reports presented. June 2016 was discussed.

Director's Report:

1. Monthly Statistics June 2016: Circulation - 4534; eCirculation – 178; Patrons - 3167; New Cards - 22; Computer Hours - 305; Computer Users - 350; Wireless Devices - 365; Wireless Hours - 33; Website Visits - 1181; Website Pageviews - 2557.
2. There has been good turnout for both the Summer Reading Program and the Wednesday Summer Library Programs. There has been about 20-25 kids at each Wednesday event so far.
3. The Marquette County Libraries did 2 story times at the County Fair this year.
4. The Public Library System Redesign Project was organized at a state level to look into the future of library systems within the state.

Friends of the Library:

1. Book, Bake, and Plant Sale brought in a lot of people and made \$1,335.
2. An Antiques Appraisal Event will be put on by the Friends on August 6th from 9-12 at the library.

Unfinished Business:

1. The bathroom project is still ongoing. The next steps are to paint the bathrooms and get a quote on new sinks, faucets, and levered handles to increase accessibility for operating the sinks in both bathrooms.
2. Wording will be changed on the draft of the Open Meeting Policy and presented in August for approval by the Library Board.

New Business:

1. Christensen moved to go to closed session* to discuss staff evaluation.
**WI Statute §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
Robotka seconded. **MC- 4-0**
2. Dethlefsen moved to come out of closed session. Christensen seconded. **MC-4-0**

Christensen made a motion to adjourn Second by Robotka. **MC- 4-0**

Next meeting, August 8, 2016. New Business: at 6:45pm

Minutes recorded by Aaron Raschke.