

Ethel Everhard Memorial Library Board of Trustees

June 11, 2018, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: Trustees: Mary Bergs, Bruce Dethlefsen, LeeAnn Kittleson, Nancy Nelson, Karen Robotka and Library Director, Aaron Raschke in attendance.

Agenda: Dethlefsen moved to approve Agenda for May 14, 2018 Board Meeting. Nelson seconded. **MC — 5 yes, 0 no**

Minutes: Dethlefsen moved to approve Minutes from April 9, 2018 Board Meeting. Robotka seconded. **MC — 5 yes, 0 no**

Public Comments: Mario Millonzi, Upper 90 Energy, Madison, presented a bid proposal for lighting upgrades and demonstrated examples of 4' fluorescent tube to LED retrofit tubes

Reports:

Financial Report:

1. Nelson moved to approve the payment of Monthly Bills for June 2018. Robotka seconded.
MC— 5 yes, 0 no
Roll Call Vote: Bergs — yes; Dethlefsen – yes; Kittleson – yes; Robotka — yes; Nelson – yes.
2. Income and Expense reports were presented and discussed.
 - a. There was an anonymous individual donation of \$300 for the Summer Library Program.

Director's Report

1. Monthly Statistics for April: Circulation –3509; eCirculation –218; Patrons — 2512; New Cards – 3; Computer Hours 209; Computer Users –266; Wireless Devices – 326; Wireless Sessions – 1577; Website Visits & Website Pageviews – not available from system undergoing maintenance.
2. Reviewed the Calendar of Events for June 2018.
 - a. Summer Program begins on June 11.
3. All-WALS and County Board meetings will be attended June 19.
4. ILS Merger Committee (Integrated Library System)
 - a. Reported on last meeting re discussion of library resource sharing and cost savings.
 - b. Next meeting will be attended June 20.

Marquette County Reads — Began June 11 and will run thru end of summer.

1. Book is Population 485 by Michael Perry.
 - a. Book discussion is scheduled for August 25 at 6pm at library.
 - b. Michael Perry will be speaking at the Endeavor Public library on September 15 at 3pm. A limited number of tickets will be available from each Marquette County Library.

Friends of the Library – Robotka presented update.

1. The May Plant Sale was successful in spite of the adverse weather conditions.
2. The June Book & Bake Sale was held June 7-9; results will be available at July meeting.
 - a. Aaron suggested that the Book & Bake Sale run concurrent with times the library is open.

Unfinished Business:

1. Aaron presented four (4) bids received for library lighting upgrades as part of the continuing discussion on Focus on Energy Comprehensive Lighting Initiative Project.
 - a. There was discussion as to whether there is an absolute need for LED replacement lighting and the possible cost savings that will be realized over time.
 - b. Two of the four bids were taken out of consideration and the remaining two will be asked for revisions.
 - c. Discussion will reconvene at July meeting.

New Business:

1. Review and discuss library's Internet Use Policy and Acceptable Internet Use Agreement.
 - a. Language was refined; Nelson will put into standardized format; and, will present at July meeting for review.
2. Election of Library Trustees
 - a. Motion made by Robotka to continue in current positions. Nelson seconded. **MC — 5 yes, 0 no**

Minutes
June 11, 2018
Page Two

Adjourn:

Robotka made a motion made to adjourn. Bergs seconded. **MC — 5 yes, 0 no**

Next meeting will be held July 9, 2018

Minutes recorded by Nancy Nelson