

Ethel Everhard Memorial Library Board of Trustees
March 13, 2017 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Robotka, Karen Christensen, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance.

Agenda: Dethlefsen moved to approve the agenda for March 13, 2017 Board Meeting, second by Robotka. **MC 4-0**

Minutes: Christensen moved to approve minutes of February 13, 2017 regular Library Board meeting. Dethlefsen seconds. **MC 3-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for March 2017. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Robotka - yes; Christensen - yes; Dethlefsen - yes. **MC 4 yes and 0 no.**
2. Income and Expense reports presented and discussed.

Director's Report

1. Monthly Statistics : Circulation - 3780; eCirculation – 120; Patrons - 2412; New Cards - 9; Computer Hours - 192; Computer Users - 264; Wireless Devices - n/a; Wireless Sessions- n/a; Website Visits - 1097; Website Pageviews - 1747.
2. Dr. Seuss performance and Art Show went great and had an attendance of 43 patrons. Unfortunately, due to scheduling of other area events the performance had to be scheduled earlier than usual at 4pm. Hopefully next year the performance can return to 6pm, which will likely draw an even larger crowd.
3. The Pilcrow Grant, which provides funds up to \$800 for rural libraries to purchase children's materials, was applied for. The grant is for libraries with a budget of under \$150,000, but libraries with a budget under \$50,000 get priority. We will know by the next board meeting whether the library will be a recipient of the grant this year.

Friends of the Library:

1. The Friends of the Library February Book and Bake Sale raised slightly less money than last year with \$1,023, but it was the 2nd most ever raised at a February Book and Bake Sale. The Friends also had a few new members join and their next meeting will be on March 24th

New Business

1. The Patron Confidentiality Policy was reviewed and suggestions for changes were made. The board will review a revised draft of the policy at the next board meeting.

2. A resolution for departing library board member Patricia Adkins was made.

WHEREAS, the Ethel Everhard Library Board and the Village of Westfield would like to thank the outgoing board member; and:

WHEREAS, Patricia Adkins has faithfully served the Ethel Everhard Library on the Board of Trustees for seven years.

NOW, THEREFORE BE IT RESOLVED, that the Ethel Everhard Library Board hereby expresses its appreciation for the dedicated public service to the people of the Village of Westfield and the surrounding communities by Patricia Adkins.

BE IT FURTHER RESOLVED, that this resolution is permanently entered in the Minutes of the Ethel Everhard Library Board and the secretary shall transmit a certified copy of this resolution to Patricia Adkins as an expression of the Board's best wishes.

The above and foregoing resolution was offered by Karen Christensen and seconded by Lee Ann Kittleson and was unanimously adopted at a regular meeting of the Ethel Everhard Library Board on March 13, 2017.

Christensen made a motion made to adjourn.

Next meeting, April 10, 2017. **New Business:** at 6:45 pm.

Minutes recorded by Aaron Raschke.