

**Ethel Everhard Memorial Library Board of Trustees**  
**May 8, 2017 6:45P.M. Library**

**Presiding Officer:** President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

**Roll:** Trustees: LeeAnn Kittleson, Karen Robotka, Nancy Nelson, and Library Director, Aaron Raschke in attendance. Bruce Dethlefsen was absent.

**Agenda:** Robotka moved to approve the agenda for May 8, 2017 Board Meeting, second by Nelson.  
**MC 3-0**

**Minutes:** Robotka moved to approve minutes of April 10, 2017 regular Library Board meeting at the June 12, 2017 board meeting. Nelson seconds. **MC 3-0**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Robotka moved to approve payment of Monthly Bills for May 2017. Second by Kittleson. Roll Call Vote: Kittleson – yes; Robotka - yes; Nelson - yes; **MC 3 yes and 0 no.**  
2. Income and Expense reports presented and discussed.

**Director's Report**

1. Monthly Statistics : Circulation - 3693; eCirculation – 169; Patrons - 1961; New Cards - 17; Computer Hours - 225; Computer Users - 296; Wireless Devices - 486; Wireless Sessions - 2081; Website Visits - 1163; Website Pageviews - 1823.  
2. Reviewed the Calendar of events at the library in May.  
3. Discussed Marquette County Reads, which will be announced after the next MCLAC meeting.

**Friends of the Library:**

1. The Friends of the Library will be doing a Plant Sale May11-13. The next Friends Meeting will be May 23rd. The Friends of the Library will be having their annual Summer Book & Bake Sale June 8-10.

**Unfinished Business**

1. Robotka moved to approve amendment of updated Patron Confidentiality Policy. Second by Nelson. **MC 3-0**

**New Business**

1. 2016-2021 Strategic Plan was reviewed and progress for year one was noted.  
2. Robotka moved to approve the billing of Columbia, Waushara, and Green Lake County per Act 420. Second by Nelson. **MC 3-0**  
3. A resolution for departing library board member Karen Christensen was made with a note to get the correct number of years of service.

WHEREAS, the Ethel Everhard Library Board and the Village of Westfield would like to thank the outgoing board member; and:

WHEREAS, Karen Christensen has faithfully served the Ethel Everhard Library on the Board of Trustees for thirteen years.

NOW, THEREFORE BE IT RESOLVED, that the Ethel Everhard Library Board hereby expresses its appreciation for the dedicated public service to the people of the Village of Westfield and the surrounding communities by Karen Christensen.

BE IT FURTHER RESOLVED, that this resolution is permanently entered in the Minutes of the Ethel Everhard Library Board and the secretary shall transmit a certified copy of this resolution to Karen

Christensen as an expression of the Board's best wishes.

The above and foregoing resolution was offered by Karen Robotka and seconded by Nancy Nelson and was unanimously adopted at a regular meeting of the Ethel Everhard Library Board on May 8, 2017.

4. Robotka moved to go to closed session.\*

*\*WI Statute §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Kittleson seconded. **MC- 3-0**

5. Nelson moved to come out of closed session. Robotka seconded. **MC- 3-0**

Robotka made a motion made to adjourn.

Next meeting, June 12, 2017. New Business: at 6:45 pm.

Minutes recorded by Aaron Raschke.