

**Ethel Everhard Memorial Library Board of Trustees**  
**October 10, 2016 6:45P.M. Library**

**Presiding Officer:** President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

**Roll:** Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Karen Robotka, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance.

**Agenda:** Christensen moved to approve the agenda for October 10, 2016 Board Meeting, second by Dethlefsen. **MC 5-0**

**Minutes:** Dethlefsen moved to approve minutes of September 12, 2016 regular Library Board meeting as written. Second by Christensen. **MC 5-0.**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Christensen moved to approve payment of Monthly Bills for October 2016. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Robotka - yes; Adkins - yes; Christensen-yes; Dethlefsen - yes. **MC 5 yes and 0 no.**  
2. Income and Expense reports presented and discussed.

**Director's Report**

1. Monthly Statistics : Circulation - 3908; eCirculation – NA; Patrons - 2733; New Cards -9; Computer Hours - 252; Computer Users - 333; Wireless Devices - 334; Wireless Hours - 37; Website Visits -1049; Website Pageviews - 1896.  
2. Aaron attended Tech Day Workshop. He will try to schedule a ‘Coding Boot Camp’ for next summer.  
3. Aaron reported on new Pokemon Club to start in November. He will send flyers home through the school.  
4. County Budget Hearing to be held Oct. 12. Village Board to vote on budget October 18.  
5. R.E.A.D. dog program to start on October 19<sup>th</sup>.  
6. Book Club open to public. Book for the month is Gray Mountain by John Grisham. Book title is always on the library website.  
7. Little Lambs coming Oct. 24<sup>th</sup>.  
8. Will have Halloween Trivia at the meal site and candy for trick-or-treaters on Halloween.

**Friends of the Library:**

1. Silent Auction held in October was slower than usual. Friends will discuss when to hold Silent Auction in the future.  
2. Friends’ potluck to be held Oct. 25 at 1pm. Board members invited.

**Unfinished Business:**

1. Bathroom remodel is finished. Bathrooms are now ADA-compliant and accessible to everyone. Special thanks to Ed and the Public Works department for the help on the project and a job well done.  
2. Budget Update – Hope to have final amount from county after their Oct. 12<sup>th</sup> meeting Hope to see positive results from the letter sent to the County Board from the Library Directors.

**New Business**

1. Robotka moved to go to closed session\* to discuss Aaron’s 12 month evaluation.  
\*WI Statute §19.85(1)(c) *Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.* Dethlefsen seconds.  
**MC- 5-0**

2. Robotka moved to come out of closed session. Christensen seconded. **MC-5-0**

Robotka made a motion made to adjourn.

Next meeting, November 14, 2016. New Business: at 6:45pm

Minutes recorded by Pat Adkins.