

Ethel Everhard Memorial Library Board of Trustees
September 14, 2015 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance. Karen Robotka absent.

Agenda: Dethlefsen moved to approve the agenda for September 14, 2015 Board Meeting, second by Christensen. **MC 4-0**

Minutes: Christensen moved to approve minutes of August 10, 2015 regular Library Board meeting. Second by Dethlefsen. **MC 4-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for September 2015. Second by Dethlefsen. Discussion held. Roll Call Vote: Kittleson – yes; Adkins - yes; Christensen-yes; Dethlefsen - yes. **MC 4 yes and 0 no.**
2. Income report presented and discussed.
3. Expense report presented and discussed.

Director's Report

1. Monthly Statistics August 2015: Circulation - 4757; Patrons - 3449; New Cards -22; Computer Hours - 243; Computer Users - 362; Wireless Devices - 146; Wireless Hours - 7; Website Visits - 1247; Website Pageviews - 2392.
2. New computers installed. Those replaced were purchased in 2005 and 2006. The ones still in use were purchased in 2008, 2009 (2), 2010, 2011, 2013 (2), and 2015.
3. Aaron reported that he has the new website up and running as of Sept. 8th.
4. Little Lambs nursery school and 4K/ 4th grade visits will start soon.
5. SLP had 101 participate, 81 children, 16 teens and 28 adults. Next summer's theme is Health and Fitness.
6. Wi-Fi is now connected in the Community Room. Had to be wired from the main system through the ceiling.

Friends of the Library:

1. No Friends of the Library report as Karen Robotka is absent. Aaron reported that the Silent Auction made approximately \$1500.

Unfinished Business:

1. We discussed Future Salary & Benefits Expenditures. The sign for the front of the Library is in discussion. Aaron will get more information and quotes from sign companies. We're also waiting to hear from Cindy at WCTS about updates needed in the nonfiction collection.

Aaron presented information about having the carpets cleaned. After considering bids from Chris' Carpet Cleaning for \$852.04 plus tax and Green Carpet Care for \$450 Dethlefsen moved that we go with Green Carpet Care. Second by Christensen. Roll Call vote: Dethlefsen – yes; Christensen – yes; Kittleson – yes; Adkins – yes. **MC 4-0.**

After discussion Adkins moved that we purchase Tumblebooks Unplugged for the Children's Department. Second by Kittleson. Roll Call vote: Dethlefsen – yes; Kittleson – yes; Christensen – yes; Adkins – yes. **MC 4-0.**

After Discussion Kittleson moved that we purchase 2 Launch Pads for the Children's Department at this time and 2 more if there is demand. Dethlefsen seconds. Roll Call vote: Dethlefsen – yes; Kittleson – yes; Christensen – yes; Adkins – yes. **MC 4-0.**

Aaron requested DVD Rating Stickers. Kittleson moved that we purchase approximately 2500 stickers. Second by Dethlefsen. Roll call vote: Dethlefsen – yes; Kittleson – yes; Christensen – yes; Adkins – yes. **MC 4-0.**

Aaron will bring back more information on purchasing Amazon Prime.

Aaron will be getting the Kindles out and on display so patrons can see them.

2. 2016 Budget 2nd draft submitted for approval. Dethlefsen moved that we approve the budget as presented including the payment from the Village of \$55,098. Second by Adkins. **MC 4-0.**

New Business

1. None.

Christensen made a motion made to adjourn Second by Dethlefsen. **MC- 4-0**

Next meeting, October 12, 2015. New Business: at 6:45pm

Minutes recorded by Pat Adkins.